



CODE Annual General Meeting Minutes

Sunday, October 15th, 2017
Deerhurst Resort

Chaired by Sarah Papoff, CODE President

1. Routine Business

1.1 Call to order by Sarah Papoff

Meeting begins at 9:09am

1.2 Adoption of the minutes from last meeting (AGM 2016)

I, Matt Sheahan, move to adopt the minutes from the October 2016 Annual General Meeting. Cheri-Anne Byrne seconded. Motion carried.

1.3 Adoption of the AGM agenda

I, Cheri-Anne Byrne, move to adopt agenda for this meeting, Jennifer Giancola seconded. Motion carried.

2. Summary Reports

2.1 Discussion regarding reports

Membership - Total current membership is **1032** members, which is very healthy.

2.2 Highlights from Executive reports

Sarah Papoff (President)- see her report for further details

- **Equity:** Sarah would like to formally thank Jennifer Giancola for her help with organizing our March Retreat with FNMIEAO and her continued work in her role as our new Equity Liaison (position created at 2016 AGM).

- **New Resources:** Aga Khan - CODE has three new resources on our code.on.ca website (free resources for all, funded by Aga Khan and the Ministry of Education). Please share widely. Resources focus on:
 - Elementary Drama and Dance
 - Secondary Dance
 - Secondary Drama
- CODE also has now posted French translations of some of our most popular resources. These can be found using the French filter on the search engine.

Jane Deluzio (Vice-President) - see her report for further details

- **Health and Safety:** Jane is on the provincial Health and Safety Committee sponsored by the “other” CODE – Council of Ontario Directors of Education. The new safety focus this year is The Arts and Health and Physical Education as well as a continued focus on Science and Technology. All Boards of Education are required to develop a safety plan for students and facilities in all of these areas.
- **Resources:** Our resources are under an equity review, particularly in relation to First Nations, Metis, and Inuit educational content. We are updating some well used resources with new ideas and lenses. We have unpublished a few resources in both Drama and Dance and expect these resources to be republished once these changes have been made.

Jessie Kennedy (Treasurer): please see her full report for further details

- Donations - CODE is pleased to announce that it will make a \$250 donation to be made to the Sears Festival on behalf of its members.
- Upcoming Financials
 - Money is being set aside for 50th annual conference
 - Website development need to be maintained, new investments are needed here to keep our website at a functional level

Rochelle Matthews (Secretary) - see report for further details

- Worked on the Aga Khan resource development
- Continued roles in correspondence with members, institutional memory/ documents

Kim Snider (Past President) - see report for further details

- CODE held its first Advocacy Think Tank in August 2016. Subsequently, an Advocacy Committee has been created. Please check out our new Advocacy page on our website for CODE brochures, studies, articles, etc. to help you advocate for drama and dance in your schools and boards.

- Members of the Advocacy Committee have met with the 21st Century Learning Unit of the Ministry of Education to advocate for drama and dance inclusion in future initiatives
- We have also met with People for Education to encourage them to include drama and dance explicitly when advocating for the arts. PFE is looking for data regarding current concerns such as declining enrolment in secondary courses. A survey will go out to CODE members about what drama and dance looks like in your schools via your regional representatives.
- Ministry Curriculum Refresh - CODE has been invited to attend meetings with the Ministry of Education in October: the Arts Roundtable and the regular Ministry update. They would like to know our concerns regarding the curriculum refresh in the arts. *What are our concerns? What do we want students arts experiences to look like?* We are recommending that in elementary, every strand of the Arts be taught and reported in every term. We will also be raising issues of declining enrolment in secondary, and the need for funding to update existing resources funded by the Ministry during the last curriculum revision.

3. **Elections** - Management board positions and Executive mid-term appointments

- Sarah would like to formally thank CODE Board members who are leaving the board for all their years of dedication and hard work:

Jeff Newberry
 Cameron Ferguson
 Andrea Santangelo
 Brooke Charlebois
 Liz Burnip

- Though it is not an Executive election year, Kim Snider will stepping into the role of President; Sarah will step into the role of Past President
- Kim Snider would like to formally thank Sarah Papoff for all her work and dedication as President of CODE for the past 3 years
- Acclaimed positions to the board:
 - Publications - Arthur Burrows
 - Communications - Tessa Lofthouse
 - Equity Liaison - Jennifer Giancola
 - Dance Liaison - Lauren Van Gijn
 - Drama Liaison - Kathleen Karpenchuk
 - Conference Chair - Daniel Lalonde
 - Central West Rep - Cheri-Anne Byrne

- Central East Rep - Johnny Soln
 - Western Rep - Leslie Turcott
 - Eastern Rep - Matthew Sheahan
 - North Western, Canada, International Rep - Keri-Lyn Durant
 - Metro Toronto Rep - Ayesatta Conteh-King
- We have one Open Position on the Board: Northeastern Rep, and someone has indicated interest in this board. Suzanne Burchell was later acclaimed by the Executive.
 - There are lots of ways to be involved with CODE if you are interesting in joining.
 - We will have regional conferences next year, so there are plenty of opportunities to participate in our conference planning committee.

4. Other Business

PULSE - This is a Pulse year!

- Pulse to be held at York University, Toronto (May 10-13, 2018)

Benefits to Joining CODE - Please refer to the Benefits page to view all the partnerships we have and the benefits you are entitled to as CODE members

Other Side of the Game - Play written by Amanda Paris, our keynote speaker from our 2015 conference

- CODE members are invited to go on Nov. 2nd (promo code CODE20)

Question from the Membership:

Sears Festival

- Can CODE promote the gofundme, donations page for the Sears Festival and encourage members to donate as well? - *Yes, we will post to our website and social media pages.*

Meeting adjourned at 9:49am

See AGM Board Reports Below



CODE - Council of Ontario Drama and Dance Educators **Annual General Meeting Board Reports, 2017**

Executive

Board Position - President

Name: Sarah Papoff

Summary of Activity

Regular Duties:

- Completed regular duties with communication and emails with board members and members at large.
- Supported and completed regular board duties and conference committee with an incredible and well received 46th annual CODE conference Pick Your Path. Roles included: CODE table, supporting planning and budgeting, invoicing, program notes, scheduling, organizing our Elder opening with Jennifer Giancola. Congratulations to the team on a wonderful event. Delegates were excited and motivated by this year's programme.
- Supported Jennifer Giancola in her planning of the March Retreat. Miigwech and Nia:wen to Jennifer and FNMIEAO - Nancy Rowe, Jodie Williams and Colinda Clyne and our teachers, for their support and organization. Please refer to the google doc provided by Jodie Williams and Colinda Clyne for the resources. CODE is very excited about this new partnership with FNMIEAO and the learning we are doing as a result. We are thrilled that as a follow up there is a CODE-FNMIEAO joint OTF summer Institute that was co-planned by Kim Snider, Jennifer Giancola and Ray John Jr. Please see Kim and Jennifer's report.
- Set up new gmail accounts and updated aliases for new board and mgt positions.
- Completed a December mailing on upcoming events and timely ministry survey.

Presentations and Meetings:

- Presented on CODE's behalf on Eco-Justice and Drama in a York Pre-service Class for Vldya Shah. Promoted CODE at the event and shared posters.
- Attended the FNMIEAO Elders Gathering with Jennifer Giancola and built relationships and learning with the Elders and subject association.
- Attended Ministry Well-Being event on behalf of CODE. The well being survey provided to board and members at large.

- Attended an anti-racism and anti-oppression talks at OISE presented by Roopa Cheema with Jennifer Giancola. Excellent discussion on how to approach this work from several points of view. I would recommend this workshop for the board as a possible conference topic.
- Workshops: Presented a TDSB Arts workshop and promoted CODE to 20 TDSB K- 8 teachers. Booked to present at York U to present again to pre-service students March 13th.
- Co-planned and co-presented York AQ Drama presentation with Rochelle Matthews in May and will be presented a York AQ Dance presentation in June.

Aga Khan- Ministry Writing Project:

- Completed hiring for the Ministry-Aga Khan writing project, organized and coordinated the Aga Khan training days with our team (Jessie Kennedy and Rochelle Matthews). Set up training documents and coordinated on writing standards with Stephen Wei to place in google drive. We had a wonderful two days November 4th and 5th, of training and planning with our writers. We included writing, CRRP and a museum tour and presentation. Writing is in progress until the end of the month.
- Continued to support the Aga Khan project and submitted our December mid term report to the ministry. All resources are completed and writers have been paid. Next steps: confirming copyright and links with the Aga Khan. Reviewed finished resources with lead writers and preparing to post and launch resources.
- Aga Khan Project: Resources completed in draft form and we are waiting to hear from the museum partners about fact checking. Webmaster and committee is waiting for AKM museum feedback and go-ahead on copyright and facts and will then post to the website this March -April.
- Met with AKM team and Jessie Kennedy to confirm resource vetting and final steps for posting and revisions over the summer. Secured an extension for one resource and landing page until Sept 2017.

Committees and Project Support:

- Supported and reviewed grant proposals for the Student Drama conference and the Pulse Thunder Bay project for presenting to the board.
- Equity Committee: Met with Equity committee and discussed several initiatives.
- Coordinated and shared presentation materials for CODE table at Casa Pueblito and OECTA events.
- Website Committee: Met and meeting with Tessa, Aidan and Kim via online meeting to coordinate next steps for the website. Please see report from our meeting.
- Coordinated with Brooke and Stephen the French Translation posting.
- Supported committees with small contributions, such as conference website review, People for Education questions review and STAGES wrap up and contracts.

Board Position - Vice President

Name: Jane Deluzio

Summary of Activity

Working for CODE again (was vice president 2000 - 2002) has meant a year of listening and learning in order to understand the current culture and focus of the Executive/Management board. The technology of CODE has been greatly enhanced in the last 15 years. There is much that is new to me in every aspect of CODE's work. I am most impressed with the high calibre of dance/drama/teaching knowledge and leadership of this CODE Board and thankful to be surrounded by so much hard work and vision.

The highlight for me was the March retreat weekend on New Credit territory led by Elder Nancy Rowe and the FNMIEAO, (First Nations, Metis, Inuit Education Association of Ontario) with whom CODE partnered under the leadership of President Sarah Papoff. The Equity expertise shared this year by various management board members and our partners has been essential to my growth as an educator, assisting me to explore drama/dance practice thoughtfully and respectfully as our country engages in Truth and Reconciliation, particularly during this year of focus on 150 years of confederation.

This year, I represented and/or supported CODE:

- On the provincial Health and Safety Committee sponsored by the "other" CODE – Council of Ontario Directors of Education. The new safety focus this year is The Arts and Health and Physical Education as well as a continued focus on Science and Technology. All Boards of Education are required to develop a safety plan for students and facilities in all of these areas. More information available upon request via email.
- At a variety of meetings and events such as ARTSECO, OECTA, Ministry of Education etc.
- As an advisor to the STAGES committee.
- As a member of the Advocacy Committee.
- By initiating a discussion/focus on support for regional reps and a development of their leadership roles and responsibilities.
By working the trade show table at the OECTA Technology Conference in Markham with Rochelle
- By attending all management board and executive meetings, writing reports and answering emails.
- By storing many boxes of materials in our garage.
- By networking for CODE whenever and wherever I could.
- By completing "Other Duties as Assigned" by the President, e.g. determining financial suitability of Daniel Spectrum as a conference venue, organizing reviewers for Dance resources, etc.

Board Position - Treasurer

Name: Jessie Kennedy

Summary of Activity

Regular duties:

- Processed all financial related requests, remitting cheques and maintaining records.
- Attended Executive and Board Management Meetings, processing mileage and providing budget and financial information as required
- Maintaining all CODE accounts
- Updated CODE Executive Directors information with Canada Revenue Agency and the Charities Directorate
- Identified and had corrected the lack of HST rebate for 2015-2016. The process has now changed to filing twice yearly instead of once a year. We have refiled for the past fiscal year and will still receive the rebate.
- Reconciled membership numbers with membership revenue.
- Reconciled the Operating, Conference, and Ministry accounts for the 2016-2017 fiscal year, compiled all expense sheets, bank statement and other materials and delivered to our Accountant for year end financial reporting.
- Liaised with our Accountant, Patrick Kua on all tax and accounting issues on behalf of CODE.

Presentations and Networking:

- Presented a workshop for elementary teachers in TLDSB on integrating drama and dance, outlining the resources available on the CODE website and promoting the Conference
- Provided posters and pamphlets to TLDSB Arts Consultant for distribution, and liaised with her on promoting CODE website and Conference
- Presented at NYU Theatre Forum, highlighting aspects of the Ontario Curriculum and CODE, provided pamphlets to workshop and Conference delegates

Committees and Project Support:

- Served as Lead Writer on Aga Khan Museum Curriculum Writing Project, liaising with writers as well as Aga Khan Museum Staff
- Provided support to the 2017 Conference as Workshop Coordinator, and later with Brooke Charlebois, compiled all finances for the Conference, reconciling the expenses and completing year end financials for the Conference

Board Position - Secretary

Name: Rochelle Matthews

Summary of Activity

- Continued regular duties as secretary; revise, edit and review regional rep mailings
- Compile agenda and board reports, share with board members

- Answer general inquiries via the CODE website
- Manage and organize CODE google drive
- Posted web-minutes to CODE website
- Attended all management board and executive board meetings, recorded minutes for all
- Coordinated and attended the Aga Khan Museum curriculum writing session for hired CODE writers (Nov.4-5th)
- Corresponded with Aga Khan Museum about booking space for the CODE writing project, November 4-5th
- Presented drama/dance workshop at York University, TCDSB/CEC location, on February 1st for Preservice students
- Final wrap up duties for 2016 conference.
- Updated Compendium of Motions document
- Presented drama workshop with Sarah for a York U Drama AQ in Mississauga in March
- Worked the trade show table at the OECTA Technology Conference in Markham with Jane

Board Position - Past President

Name: Brooke Charlebois

Summary of Activity

- I have continued my regular duties as Past President that included email communication with board members, attending Executive meetings, assisting the President, as necessary
- I supported the 2016 Conference Treasurer Liz Burnip and Executive Treasurer Jessie Kennedy while we transition signing authority with TD Bank

Workshops, Conferences and visits

- I promoted the call for CODE conference proposals as well as partnerships and regional events through various networks, on CODE website and Facebook page
- I promoted CODE and the conference at York and ETFO AOs
- I represented CODE at the McGill Provoking Curriculum conference with Kim Snider in February 2017. Our presentation was titled 'Drama and Dance as Ways of Knowing' and made connections between drama, dance, 21st century learning and inquiry-based approaches.
- Promoted CODE at a workshop for teachers visiting from Norway at York University

Conference 2017

- I am serving as the exec liaison and conference Treasurer
- I drafted the OSSTF grant application for the 2017 CODE conference – we which were granted

Aga Khan Writing Project

- I was the Lead Writer for the elementary resources for the Ministry/Aga Khan writing project
- I worked with the secondary Lead Writer, Jessie Kennedy and President Sarah Papoff to liaise with the Aga Khan Museum and ensure our resources aligned with the values and principles of the organization

Ministry/Faculty Forum

- Attended the Ministry/Faculty meeting on Oct 21st 2016 on behalf of CODE. A few things worth noting:
 - The Ministry continues to place high priority on FNMI initiatives.
 - A new monograph has been released on supporting refugee students. It can be accessed [here](#).
 - The Ministry's renewed Math Strategy is on [EduGains](#)
 - The Library subject association (in partnership with the Ministry) produced a poster on inquiry learning. It is on their [website](#)
 - Forthcoming provincial sessions on Well Being
 - A large section of the meeting was devoted to looking at the curriculum. The Ministry is interested in "Rethinking a 21st Century Curriculum Format". They are interested in hearing about how teachers use the curriculum documents, what they like or find useful about the documents and what do we not like about the documents
 - [BC's newly released curriculum](#) was also discussed
- Attended the Ministry meeting and the OTF meetings in May 2017 on behalf of CODE. The Ministry continues to focus on the following key areas:
 - FNMI Initiatives
 - Student well-being and mental health
 - The renewed math strategy
 - 21st century competencies

Board Position - Past President

Name: Kim Snider

Summary of Activity

Regular Duties

- I have continued my regular duties as Past President that included email communication with board members, attending Executive meetings, posting blogs and posts to the Facebook group.
- Promoted call for CODE conference proposals as well as partnerships and regional events through various networks, on CODE website and Facebook page
- Drafted and sent President's Message to members (January, March, May, June)
- Worked with Joe Norris to secure space for CODE meeting at Brock University in the new Fine Arts building; CODE hopes to continue this partnership and support this exciting program in the future
- Sent up our updated Membership Form to IDEA (International Drama/Theatre Education Association). Though I am no longer IDEA Secretary I remain the main contact person

for IDEA at CODE and continue to seek out international connections for our organization. IDEA cancelled its scheduled World Congress in Turkey in 2017 due to security issues and held a one-day event in Portugal in July instead.

Conferences

- I held the Publicity role for the 2016 CODE Conference committee, and publicized the conference through mailings and social media. I organized the Big Schmooze event and helping to create the board duty roster. The 2016 conferences was a great success and received a lot of positive feedback from delegates about it. Congratulations to the chairs and committee.
- Though I am not on the 2017 Conference committee I have helped publicize the conference on Facebook, in mailings, and in international networks.

Think Tank/Advocacy Committee

- I helped in organizing the CODE Think Tank meeting in late August with a focus on advocacy in drama and dance. This one day event brought together pre-service educators, AQ instructors, instructional leaders and other key stakeholders to pinpoint pressing issues in drama and dance education that need addressing. It was an amazing event, and brought forth many topics to tackle, including the lack of focus on drama and dance in teacher training, diminishing board resources, and the importance of connecting with principals, parents, the Ministry, and other key stakeholders.
- I edited and sent out the breakout notes from the August Think Tank to all participants and asked for names of those interested in joining the Advocacy Committee. To date those names are myself, Brooke Charlebois, Jane Deluzio, Judith Doan, Michael Wilson, Debbie Nyman, Lorraine Sutherns, Carolee Mason, and Patty Jarvis.
- In early December the CODE Advocacy committee met and made plans for ongoing action items. These items included reaching out to People for Education, the 21st Century Learning Unit of the Ministry, and ARTSECO.
- The advocacy committee met again in April for updates, and detailed notes from that meeting can be found here. More detailed notes are available upon request, but highlights include:
 - A very productive meeting with Judith Doan and Debbie Nyman and People for Education; they asked for our input in survey questions for principals for next year's survey. I subsequently sent these questions to the board for input, and they are now back with Judith and Debbie to pass on.
 - Lorraine Sutherns had just come from the TDSB's Unleashing Learning Conference and talked about how little arts representation there was. This is a future action item for CODE; to begin finding good examples of STEAM/21st Century Learning with drama and dance, and get ourselves at events and conferences that showcase them.
 - Michael Wilson updated us that there will not be a National Roundtable on Teacher Education in the Arts this year, but one will take place in Ottawa in May/June 2018. We hope to be a part of this discussion and bring our Advocacy concerns to that event.

- Brooke and myself sent a letter to the Ministry of Education's 21st Century Learning Unit requesting a meeting, and we got a quick response. I met with the unit on May 18th and it was quite productive. The unit is open to CODE proposing future resources that might benefit drama and dance teachers in the global competencies.

Partnerships

- I organized a CODE Night for Diana Tso's play *Comfort*, which played at Native Earth in November/December, and Project Humanity's *Freedom Singer*, which played at the Crow's Nest Theatre in February 2017).
- I have spoken with Andrew Lamb at Roseneath Theatre about promoting a staged reading of their new play *Ladies and Gentlemen, Boys and Girls* taking place at Buddies in Bad Times Theatre on November 18, 2017 to CODE members.

Workshops, Conferences, and Visits

- I visited the MT drama candidates at OISE during the summer of 2016 to promote CODE and the conference, and I sent information to Larry Swartz for distribution to the summer AQ instructors.
- I attended Ontario College of Teachers forum on E-learning in AQ courses on October 24th on behalf of CODE. There was a good turnout for this event (subject associations, AQ providers, school board reps) though we were the only arts subject association there. The meeting followed an 'Open Space Format' which worked well, and issues that were raised included how to build community in online courses, how to model quality pedagogy, and the ill fit that e-learning has with certain disciplines (the arts, language learning, physics). Overall it was a very positive and open forum for expressing concerns about AQs that CODE and others have.
- I spent two weeks in China this break and promoted CODE there. I used the kindergarten resources on Understanding Emotions as the basis for a workshop and got great feedback. Hopefully some teachers in China might be coming to the conference in the future!
- I represented CODE at the McGill Provoking Curriculum conference with Brooke Charlebois in February 2017. Our presentation was titled 'Drama and Dance as Ways of Knowing' and made connections between drama, dance, 21st century learning and inquiry-based approaches.
- Following our retreat at New Credit I reached out to the First Nations, Metis and Inuit Educational Association of Ontario about a joint proposal for an OTF summer institute on decolonizing teaching practice in the arts, along with Equity rep Jennifer Giancola. Jodie and Colinda of FNMIEAO partnered us with elder Ray John Jr. and we drafted a proposal for a session in London in August. Our three day workshop is called **Artful Approaches: Embedding Indigenous Knowledge in the Drama and Dance Classroom** and will be co-presented by myself, Jen, and Sarah in London, Ontario. It sold out very quickly!
- I attended the annual Ministry Faculty Forum in May 2017 with Jane Deluzio. This event was focused on the Calls to Action and it appears that the Ministry is heavily invested in

responding in some way, perhaps a future resource project. Given our learning at the New Credit Retreat, I feel it is paramount that we continue to support FNMIEAO in their insistence that elders and knowledge-keepers be included in these plans and be a privileged voice at the table.

Management

Board Position - Equity Liaison

Name: Jennifer Giancola

Summary of Activity

- Started as Equity Rep after the Code Conference in Oct 2016
- Attended Facilitator training for the Kairos Blanket exercise at Hart House on Nov 28th. Not a role play exercise but a great visual to understand loss of land broken treaties. There are definitely opportunities to adapt the exercise for more dramatic work.
- Contacted COBA and AHEN
- Liaising with the FNMIEAO to build relationships
- Organized logistics of the March Retreat and Itinerary at Nancy's Lodge (Kinomaagaye Gaamik Lodge) for an Indigenous Immersion for all board members along with support from Sarah
- Attended the Anti-racism Lecture "Social Justice and Equity Leadership in Schools: Race, Power, and Privilege" by Roopa Cheema at OISE
- Attended workshop on Reconciliation with the Musagetes Organization (Arts Everywhere Festival in Guelph)
- Met with Equity Committee to meet and discuss a plan of action for Equity Initiatives at CODE
- Attended the OTF Curriculum Forum "In the Spirit of Reconciliation: Moving Together" on behalf of CODE
- Organized the Indigenous Focused CODE board retreat-- liaised with the learning lodge and the FNMIEAO to create an agenda, budget, liaised with the Bears Inn for accommodations and rooming list, communicated protocols and agenda with Board members.
- Assisted with the Call for presenters for the Conference
- Liaised with and secured Elder John Rice for the Conference- opening and closing, workshop and storytime for children.
- Communicated with Conference Committee and contacted Elders and Indigenous presenters as needed.
- Invited Jodie, Colinda and Nancy of the FNMIEAO to present and negotiated compensation/honorarium (in discussion with Sarah and Brooke)
- Drafting a letter for a grant to help subsidize our indigenous presenters
- Supported board members with Indigenous Education, events, and items regarding Indigenous Protocol etc.
- Planned for a joint OTF summer institute decolonising teaching practices in the arts with Kim Snider who entered our proposal (to present with FNMIEAO Elder Ray John Jr) Our

three day workshop is called **Artful Approaches: Embedding Indigenous Knowledge in the Drama and Dance Classroom** and will be co-presented by myself, Kim, and Sarah in London, Ontario. It sold out very quickly!

Board Position - Dance Liaison

Name: Lauren Van Gijn

Summary of Activity

- PULSE report
- We had many meetings throughout the spring to discuss, plan, and grant write for our Outreach Project, which we titled DOT (Dancing Our Truth). We unfortunately did not receive the grant, and so we met to look at our options. The decision was made to combine what we were hoping to do with DOT, with our bi-annual conference being held this year at York University in May. This has proven to be a good option, as the conference is beginning to unfold and come together quickly and already looks inspiring and amazing.
- The theme of the conference this year is to bring community together with an overarching theme of reconciliation. We have written for two more OAC grants, using language directly from the 94 Calls to Action.
- The first workshop day will offer students and teachers choices of many different Indigenous dance forms - from hoop dancing to chinese to the roots of hip hop.
- We will be using the same site-based creation format for the second day of the conference, illuminating areas of York through movement. The difference this year is that we are pairing two artists together, with at least one being Indigenous. Carm has paired them according to who she thinks will create well together, and the pairings are incredible!
- For the teacher symposium, we are work with the idea of 'Decolonizing Dance', and what that might look like in our schools. We want to empower teachers to see how dance can play a role in reconciliation.
- We truly believe this will be a big year for CODE members to consider bringing students, or attending the symposium alone. They will benefit from not only the sessions themselves, but also from understanding the learning we have gone through while trying to bring this idea to our conference respectfully and honourably. We do believe there will be funding available to help teachers bring their students, through their FNMI facilitators at their boards. We are crafting letters to help with this, and approaching our own to see the best way to access these funds.
- We discuss at large how to promote this year's conference. We are aiming for 200 delegates, so that we do not have to shift the delegate fee by too much. We are thankful for the help that CODE give us with promotion and getting the word out about what we truly are. With such a significant topic, we hope that we can create a grand interest in this year's work!

- Meetings have already been taken at York and everything is in a very good forward motion.
- We have discussed the need for an Equity member on our team, such as the role Jennifer Giancola greatly fulfills on the CODE board.

Board Position - Drama Liaison

Name: Jeff Newberry

Summary of Activity

- Nothing to Report
- Resigned from the Board

Board Position - Membership

Name: Kim Erin Spratt

Summary of Activity

- Responded to all new and other membership requests
- Continued to troubleshoot membership password and sign-up problems
- Discuss overall membership issues with Aiden - looking at potential overhaul and permanent solution
- Worked with Aidan to fix issues with Ad images and other issues
- Worked with Tessa on Facebook pages
- Attended the "Raising Our Voices Conference" conference at U of T Scarborough
- Created an idea sheet for and costing for nametag and t-shirt options
- Spread the word to teachers at PDSB, DPCDSB, YRDSB and KPR during in-service sessions
- **47th Annual CODE Conference: Claiming our Voices:** MarketPlace Coordinator
 - Met with committee several times
 - Sourced vendor/sponsor list of 120+ leads
 - Created and emailed invitation letter to all leads

Membership Overview

Total Members: 1104 (**DOWN** from last year @ 1141)

- Full: 466 (**DOWN** from last year @ 536)
- First Year: 140 (**DOWN** from last year @ 143)
- Pre-Service: 491 (**UP** from last year @ 455)
- Other: 7 (**SAME** as last year @ 7)

Board Position - Stages Conference Co-Chairs

Name: Daniel Lalonde & Lauren Van Gijn

Summary of Activity

- Worked with the University of Toronto Scarborough Campus in developing a Student and Teacher drama conference that focuses on the arts as a tool to explore issues of social justice and inequality
- Secured breakout spaces for workshops, many of which were donated by UTSC
- Reached out to artists from around Ontario to act as workshops presenters and keynote speakers
- Lauren developed an online platform for teachers to sign their students up to attend conference
- Conference committee met to discuss the development of the conference and next steps
- Communicated with Regional Arts Coordinators to get the word out about STAGES
- Due to enrollment, conference had to be postponed - possibly will be moved to Spring 2019 (opposite Pulse Conference years)
- After discussion with committee, some initial thoughts regarding the next STAGES conference are:
 - Single day format
 - Conference to be hosted in a secondary school
 - Lunch provided

As our first run at a student drama conference, our main goal needs to be keeping costs as low as possible for potential delegates

Board Position - Publications

Name: Daniel Lalonde

Summary of Activity

- Performed regular duties of Publications - Updating of online platforms (blogs; website; Twitter)
- Regular Board meetings
- Attended retreat at First Credit with FNMIEAO
- Discussed advertising/discount possibilities on the CODE site with arts organizations
- Responded to inquiries re:posting material on the CODE site

Board Position - Communications

Name: Tessa Lofthouse

Summary of Activity

- Met with Stephen Wei and Kim Erin to learn about the website's code, requested Aidan's assistance with several issues
- Deleted old archived mailings and duplicate mailings to speed up mailing time
- Updated Board Members page with 2017 Board information and photos
- Performed regular duties as communications chair; investigating website bugs, updating Board Member page (photos, contact information)
- Created closed regional Facebook groups, monitored requests to join, responded to non-member requests about how to get a CODE membership
- Updated Board Member page with new regional rep info
- Promoted call for CODE conference proposals through various networks, on CODE website and Facebook page
- Connected Central West rep with HWDSB Learning through the Arts consultant
- Issues related to mailings resolved
- Issues related to website crashing temporarily resolved – need for updates to the back end of the website
- Consulted with website administrator to determine cause of issues, planned for creation of Website Committee to manage needed update to website infrastructure with Sarah Papoff
- Casa-Pueblito conference – not much traffic at our table, first time running the conference; they demonstrated commitment to decolonizing educational practice, use of visual arts & student narrative; their initial project has finished; I made the connection with the CODE Conference to see if we could include them in our panel
- Created and managed Facebook groups - groups changed to closed, but no membership required to join
- Connected Brooke with Karen Wilkins, the HWDSB Arts Consultant, to set up drama and dance AQs within the board

Board Position - 2017 Conference Chair

Name: Liz Burnip

Summary of Activity

- Set up a mailing list for potential conference committee members
- Completed the budget spreadsheet for the 2016 conference
- Have created a sub committee headed by Kim Erin Spratt with Prologue's Patty Jarvis and Mirvish's Denise Anderson to recreate our Trade Fair into a "Marketplace".
- Received, read and reviewed collated data from the final reports of the 2016 conference

- Collecting suggestions and ideas from board, CODE members and arts educators and compiling to share with conference committee
- Contacted Deerhurst to make connection with our conference coordinator
- Reviewed Contract with Deerhurst to understand our space, limitations and expenses as well as the exciting facilities
- Met with conference committee on regular basis
- Theme - Claiming our Voices
- Logo created
- Revamping Marketplace- one day only with lunch hour trade fair focus
- Chose workshops on March 9
- Pursued a local Indigenous Elder for opening and closing ceremonies as well as reserving a workshop spot for teachings and learning - thanks Jen G
- Proposals for sponsors and outlets
- TIFF is back on board to create alternative entertainment options, workshops etc
- During interviewing Liz had a captive audience of 12 (3 more to go) of principals and vice principals and gave them literature on CODE, plugged Stages and Pulse and invited them directly, along with their Arts staff to the conference. Permission to email them when registration starts.
- Responded to inquiries regarding trade fair/marketplace
- Sent out call for workshops
- Scheduled committee meeting to select applicants
- Fabulous work from Coba, Aga Khan and FNMIEAO have compelling and interesting workshops added to our conference.
- Elder John Rice will be opening and closing our conference, providing a workshop to delegates and storytelling to children in our "Family Voices" program. Thank you Jen Giancola for making this happen.
- Confirmed Ivan Coyote as our Keynote for Saturday Morning before the workshops
- Negotiated and booked entertainment for the Saturday at the Conference. Alysha Brilla to perform after dinner. Check her out! www.alyshabrilla.com
- Coordinated partnership with TIFF for the screening Reel Injun and talk with Jesse Wente, TIFF's Director of Cinematheque.
- We were successful in receiving the OSSTF grant for the conference.
- Marketplace (formerly Trade Fair) is an exciting one day event with lunch for vendors and delegates in the same room.
- Went to Deerhurst in the summer to check out the venue.
- Conference Website launched.

Board Position - Eastern Rep

Name: Matthew Sheahan

Summary of Activity

- Completed monthly mailings to Eastern members of CODE
- Connected with regional Arts Coordinators and promoted CODE to non-members
- Created, updated and made posts to the CODE Eastern Region Facebook Page
- Responded to inquiries made by members of the east and attempted to help solve their issues (in some cases)
- Brock Volunteer Coordinator for the CODE Conference and sat on the conference committee
- Participated in CODE Management Board Meetings
- Scribed and participated in the Drama Think Tank at OISE
- Attended Board retreat with Nancy Rowe at Kinomaagaye Gaamik Lodge and built stronger relationships with FNMIEAO
- Promoted CODE and CODE activities and events through the Canadian Improv Games (CIG)
- Assisted in drafting and editing several memos and newsletters
- Completed a Board Report for each Management Board Meeting
- Forwarded, liked and shared all posts made by CODE on Facebook and Twitter
- Continued liaise with Aynne Johnson at Queen's (attempting to coordinate a time for me to come to Queen's)
- Compiled an almost complete list of contacts for Arts Curriculum Coordinators for every board in the Eastern Region

Board Position - Central East Rep

Name: Andrea Santangelo

Summary of Activity

- Promoted CODE at Bialik Hebrew Day School
- Led drama in Kindergarten workshop at Bialik Hebrew Day School

Board Position - Toronto Rep

Name: Ayesatta Conteh-King

Summary of Activity

- Sent Monthly mailing to Metro Toronto Members
- Member of the Aga Khan Intermediate Writing Project

- Attended Equity Committee planning meeting-made contact with AHEN
- Promoted Code membership at ARTS committee event-ETT Federation Day
- Promoted CODE at ETFO Arts committee meetings

Board Position - Central West Rep

Name: Cheri-Anne Byrne

Summary of Activity

- Sent out monthly mailings to members
- Worked as artist liaison for Stages conference: securing artists contracts and maintaining contact with them
- Did a workshop for JK/SK class
- Working on best practice document for FNMI-related work
- Looked into possible fundraising opportunities
- Attended regional rep meeting to review conference idea and regional outreach for future.
-

Board Position - Western Rep

Name: Leslie Turcotte

Summary of Activity

- Nothing to report. Currently working on fall newsletter

Board Position - North Eastern Rep

Name: Vacant

Summary of Activity

- Nothing to report.

Board Position - Northwestern, Out-of-Province, and International Member Rep

Name: Arthur Burrows

Summary of Activity

Regular Duties:

- Attended all CODE management board meetings: kept abreast of developments in other regions/on other committees through their minutes, submitted summaries of activities
- Attended annual retreat: engaged in professional development through CODE's developing connection with FNMIEAO, Nancy Rowe and the Mississaugas of the New Credit; engaged in planning for the upcoming year
- Updated members through mailings: information about upcoming conferences, opportunities through the ministry, professional development opportunities
- Contributed to promotional resource inventory

Conferences:

- Participated in planning for 2017 annual conference and 2018, 2019, 2020 conferences
 - Connected with Arts Education Consultant at Rainbow DSB Re: possible regional conferences in the North-West and North-East regions
- Networked on behalf of CODE at the Canadian Centre for Gender and Sexual Diversity's Ontario Educators' Conference
- Advocated for drama and dance during panel presentation at York University's Faculty of Education Summer Institute, *Relationships to Canada 150: Paradoxes, Contradictions and Questions*

Networking:

- Promoted CODE to teacher candidates at York University, teachers in Toronto communities
- Engaged in professional development related to capacity building re: decolonizing and indigenizing drama and dance through connection with Indspire