

CODE Management Board Meeting

Saturday, Jan. 16, 2010

12:15- 4:30

Meadowvale S.S. 6700 Edenwood Drive, Mississauga, L5N 3B2

Co-chaired by Wendie Gibbons, President, and Kim Snider, Vice President



Members Present: Wendie Gibbons, John Thomas, Sarah Papoff, Andrea Santagelo, Jenn Mavity, Julie Wilson, Deanna Thompson, Dre Gravelijn, Ceris Thomas, Amanda Williams Yeagers, Steve Russell, Brooke Charlebois Gisele Paquette (present via Skype)

Regrets: Debra Reynolds, Eamonn Nolan, April Robertson, Kim Snider, Stephen Wei, Emily Caruso Parnell

1. Routine Business

1.1. Call to order-adoption of minutes of the last meeting

Call to order by Wendie Gibbons at 12:30p.m.

I, Amanda Williams Yeagers, move to adopt the minutes from the November meeting. Seconded by Julie Wilson. Motion carried.

1.2. Business arising from minutes-None.

1.3. Adoption of agenda

I, John Thomas move to adopt the agenda. Seconded by Amanda Williams Yeagers. Motion carried.

2. Reports/Updates

2.1. Conference 2010

- Promotional materials are done
- John has just received the menus from Queen's Landing, so he can now put together a budget
- Friday evening will be focused on Shaw
- Saturday and Sunday meals will be at Queen's Landing because we have to spend a certain amount of money on food as per our agreement
- Having two servings for lunch is an option because of space. When delegates sign up they can book in a lunch period as one of their workshop slots

- Speakers may also be a workshop selection so people could attend whichever speaker they would like to hear
- Keynote address is still undecided. Ron is pursuing a few ideas, but no confirmations. John is hoping to book a keynote in the next month or two.
- Honourary membership for Michael Wilson-when will the presentation happen? The challenge will be trying to find a time when most of the delegates will be together-one possibility would be the Friday social or Saturday dinner
- Conference 2009 had approximately 220 delegates, but if there is funding, more people may access the funding and we may have a larger turnout

2.2. Vice President Updates

See attached report

- Neelands: The Neelands workshop is now full
- Partnerships: CODE members are encouraged to continue to pursue partnerships, particularly outside of the GTA.

2.3. President's Update

- OnTEA: (Post Secondary Arts Educators) They are trying to become a subject association. This would be beneficial as it would give the arts another voice with the Ministry. To do so, they need to develop bylaws and Wendie is helping out with this.
- OSSTF grant: CODE was given \$2500 for the 2010 conference
- Theatre Ontario: Brooke, Wendie and Eamonn attended a meeting with Theatre Ontario in December to talk about what was working with the workshops.
 - Theatre Ontario has been doing us a favour by including Dance in the workshops. April was to look into running Dance workshops with Dance Ontario, however, Amanda has a contact with someone on the executive for Dance Ontario.

Action Item: Amanda will contact Dance Ontario and forward info to April.

- Theatre Ontario does all the booking of spaces etc we just have to promote, show up and present the workshops.
- Brock U: Amanda and Wendie met with Helen Zdriluk to discuss a partnership with Brock U.
 - Brock U has a Drama in Education 4 year undergrad program.
 - They have access to 4 years of students to promote CODE.

- Students in year 3 and 4 could create units and post them on the CODE website. We could title them “posted by Brock U students.”
- Brock would be able to provide workshop space for free and do workshops for free (at CODE conference).
- Could we put something on the website that outlines the criteria for partnering with CODE (this would outline what we would do and what they would do).
- Helen wants to create a Survey-what do teachers want/need to be effective drama teachers? CODE could send it out on their behalf, Brock would correlate the feedback and then we would have access to the results. This would help with our planning of workshops etc.
- Another possibility for a connection to Brock-Brock students could do lesson plans related to Fort George and could facilitate the workshop at the 2010 conference.

Action Item: Deanna to approach Windsor to see if they are also interested in partnering with us

Writing project/Ministry Funding:

- The next writing project (Elementary: Critical Literacy) is starting with Christine Jackson as the lead writer. The Selection Committee will meet Sunday to pick the writing team.

2.5 Feedback on dance book and posters

- Brooke and Jenn met with Jim Arnold to review his Dance posters and resource.
- Elements posters are good-the suggestion was made that the children featured in the poster should be more diverse. This is something Jim will consider when creating the Drama posters.
- The dance resource needs to include more activities that involve putting the movements into practice, as right now it is a very paper and pencil based resource.

2.6 Revised Secondary Arts Curriculum (Steve and Ceris presented)

- Reduction in number of expectations
- Better alignment between overall and specific expectations
- The three strands have been renamed: Creating and Presenting; Reflecting, Responding and Analyzing; Foundations (this changes slightly in the workplace course)

- Critical Analysis and Creative Process are included, but the Critical Analysis Process is changed slightly from the elementary document.
- Course codes and prerequisite changes: in the new document there is no grade 12 open, there is only a grade 12M (college/university) or grade 12E (workplace).
- The prerequisite for 4E is you need a 3O. This is a challenge because 3O may not appeal to the same type of student as the 4E
- A school principal can waive the prerequisite if necessary, but on a case by case basis.
- Comprehensive Arts is now called Integrated Arts.
- Exploring the Arts is now called Exploring and Creating the Arts.
- Some focus courses can only be offered at the grade 11 or 12 level in drama, this is not the case for the other arts.
- Draft copies are already circulating
- The 4E in dance and drama was contentious at the Ministry training because the 4E for music and visual arts is written for someone who is going to go into the workplace of those disciplines, but this is not how the drama and dance courses were written. They are about work in general with more role playing interview scenarios etc. It is using drama and dance to prepare for the workplace, but not necessarily the drama and dance workplace. Some think that the 4E course is an essentials course but it is a workplace course.
- Would it be worth creating another unit where we could look at drama and dance work?
- Feedback for front matter was positive.
- Safety issue in the arts was highlighted which is important to classroom practice.
- Would it be worthwhile to pursue a document/resource around safety?
- ARTSECO is already working on something that will be put forward to boards.
- Arts appreciation and safety would be worthwhile to develop resources for the teachers on these topics.

3. Decision/Discussion Items

4. **Other business?**

Transportation:

I, Wendie Gibbons, move that anyone who lives more than 3 hours each way can claim accommodations for management board meetings up to two times per year to have shared accommodation when possible. Accommodation is to be booked in consultation with the treasurer. Seconded by Brooke Charlebois. Motion carried.

Meeting adjourned at 4:10pm

CODE - Council of Ontario Drama and Dance Educators Board Report

North Western Regional Rep.

Julie Wilson

January 10, 2010.

Summary of Activity

- I have drafted an introduction letter to send to the members in the North Western Region. This letter includes information on renewing memberships and visiting the website. Most of the members in this region have lapsed memberships or have not been visiting the CODE website very often.
- I have not yet joined a sub-committee and this is a goal that I would like to achieve during the next board meeting. I would like to explore the various options that are available.
- Developed a Power Point presentation based on the new Arts curriculum (specifically dance) to present to the staff at my school in Halton. Unfortunately, due to time constraints, this presentation has been delayed twice and is now postponed to our February staff meeting.
- Providing resources to staff in my school and encouraging their use. In addition, I have posted CODE posters in the staff room.

CODE - Council of Ontario Drama and Dance Educators

Central East Rep.

Andrea Santangelo

Sunday, January 10th, 2010

Summary of Activity

- I will be attending York Region District School Board's The Power of Literacy Through The Arts Conference, on January 27th, 2010, to represent CODE.
- I have been working on the Junior Drama Writing Team completing a unit for CODE. It was submitted on January 8th, 2010.

CODE - Council of Ontario Drama and Dance Educators Board Report

Western Region Representative

Deanna Thompson

January 11, 2010

Summary of Activity

- Reviewed regional membership statistics
- Drafted introductory letter to regional members in the Western Region
- Devised a list of potential partners in the Western Region
- Considered strategies to increase membership In Western Region

CODE - Council of Ontario Drama and Dance Educators

Board Position Title: North Eastern Rep

Name: Jenn Mavity

Date of Report: Jan. 10th, 2010

Summary of Activity:

- Met with Jim Arnold of Folklore Music to discuss and give feedback on his Dance Resource
- Tied up loose ends with conference and organized files
- Need letter template to send out to make contact with region (have not done this yet)

CODE - Council of Ontario Drama and Dance Educators

Board Position Title: MidNorthern Regional Rep

Name: Emily Caruso Parnell

Date of Report: January 16, 2010

Summary of Activity

- Communicated with some regional members regarding establishing a working group to offer workshops in some of the smaller communities that are under-served.
- Discussed with both members and non-members in the Rainbow Board interested in offering a dance/drama Summer Institute workshop for Rainbow teachers.
- Reviewed the Dance Elements Posters and accompanying worksheets: I think that they offer a good basic resource for generalist teachers but I worry that there's no ethnic/racial diversity on the posters (all the kids are white) and that some of the images are physically impossible (supported, symmetry) when that's really not necessary. There are lots of ways of showing both symmetry and supported positions that don't involve computer-generated images and would therefore be more useful for teachers looking for a visual reference.

* Please Note: Reports should be sent to the Secretary at least one week in advance of a Board meeting.

*Please Note: Board reports are posted to our website for members to view (often they are edited for privacy issues. Please ensure that your reports are proofread and professional in tone to avoid the need for lengthy editing.

Board Report: CODE meeting January 16th, 2010

Amanda Williams-Yeagers

Central West Regional Representative

Report:

- Presented at fall PD day to push conference and CODE initiatives
- Sent emails to members as a follow up to the CODE conference, asking members what they enjoyed the most; received positive feedback. Here are some of the quotes:

“What I enjoyed most...
...being surrounded by Arts people...
...the talent and expertise of the presenters...
...the keynote speakers...
...the Roseneath performance...
...the Trade Fair...especially Another Story Book Store
...I left the conference feeling very inspired...
...**the organization...skills...talents...of the CODE Conference Committee & CODE Executive...**
...**the BEST CODE conference I've attended...**
THANK YOU!!!”

“Hi Amanda,

I enjoyed the selections of the workshops in both drama and dance. I also liked seeing the Trade Show. I had hoped there would be more exhibits. The food was incredible - I had no expectations and was pleasantly surprised. I did stay at my cottage instead of Deerhurst and brought 2 teachers with me so that we can keep the costs down.”

- Made contact with someone from Vaughn City playhouse. They would like to partner with CODE, and are willing to offer \$8 student tickets to CODE members (regular price \$10) for partnership benefits.
- School Tees (contact for CODE hoodies) is willing to work on hoodies/clothing with logo for next CODE conference. Sample designs have been shared with John for this.
- Halton DSB Student Engagement Conference (Feb.12, 2010) would like CODE represented, as they feel CODE does much to promote student engagement. Are

there any flyers for future CODE conference/CODE camp that can be given out on this date? Is there anything else we would like to advertise at this conference?

- Met with Wendie and Helen Zdriluk of Brock University to discuss CODE partnership

Board Position Title CODE Dance Liaison

Name: April J. Robertson

Date of Report: January 16, 2010

Summary of Activity

- Meeting with Jane Deluzio,
- Kate Hilliard of Dance Makers to discuss workshop/class/performance opportunity
- Dance Ontario and Dance Current Memberships and Partnerships Being Pursued
- Attended Pulse Meeting (2) – Coordinating Sponsorships – Using Businesses for the Arts

CODE - Council of Ontario Drama and Dance Educators

Board Position Title: Membership Officer

Name: Sarah Papoff

Date of Report: January 11, 2010

Summary of Activity

- Communicating with new and pending members online regarding their memberships upon request.
- Communicating with board liaisons, Vice-President and Treasurer, regarding membership activity.
- Activating memberships of group membership of Rainbow DSB teachers.
- Learning the Smartmail system and online membership system.

Statistics for January, 2010

Level	Total	Active	Renewal overdue	Lapsed	Pending	New in last
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	New	Renewal	Level change	7 days	30 days				
CODE Full Membership	<u>393</u>	<u>302</u>	<u>78</u>	<u>72</u>	<u>15</u>	<u>4</u>	-	<u>10</u>	<u>11</u>
Conference Membership 08	<u>11</u>	<u>11</u>	-	-	-	-	-	-	-
First Year Teachers	<u>23</u>	<u>20</u>	<u>2</u>	-	<u>3</u>	-	-	<u>2</u>	<u>3</u>
Free Pre-Service Students	<u>43</u>	<u>42</u>	<u>1</u>	-	-	<u>1</u>	-	<u>1</u>	<u>3</u>
Honorary Member	<u>6</u>	<u>6</u>	-	-	-	-	-	-	-
Total	<u>476</u>	<u>381</u>	<u>81</u>	<u>72</u>	<u>18</u>	<u>5</u>	-	<u>13</u>	<u>17</u>

CODE - Council of Ontario Drama and Dance Educators Template for Board Reports

Communications Officer

Stephen Wei

Date of Report

Summary of Activity

- Continuing to update the website for

- Contacted another company about possibly creating a new website for us.
- Fixing template issues on Google Docs for the Ministry support documents.
- Troubleshooting and providing tech support to writers for the project.

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Vice President's Report

Prepared by Kim Snider

Saturday, January 16th, 2010

Summary of Activity:

Regular Duties

- I have kept in regular communication with the executive and board members regarding regular CODE activities.
- I have overseen membership along with membership officer Sarah Papoff. I now get copied on membership emails and payment confirmations and help answer Sarah's questions to the best of my ability. My thanks to Sarah, who has picked up the system very quickly and is doing an excellent job.

CODE Presence at PD Events

- CODE is regularly contacted to participate in professional development events across the province (usually in a trade fair/display table situation). When these requests come in, I circulate them to the board and ask for volunteers. We try whenever possible to spread the events around so that no one person is handling the brunt of them.
- There are two upcoming events that Andrea and Eamonn have volunteered to attend. We have received confirmation for both events and the display board should be given/handed off to them. Both Andrea and Eamonn should bring promo materials (from John) for the table. John Thomas was also to send promo materials to the Power of Literacy Through the Arts people to put in delegate packages.
 - The Power of Literacy Through the Arts – Andrea Santangelo will attend
 - The OECTA Beginning Teachers Conference – Eamonn Nolan will attend

Jonathan Neelands Workshop

- Jonathan Neelands will be visiting the first week of February and I along with Christine Jackson of the TDSB are planning an evening workshop with him. We have tentatively decided on 25 spots to be registered through CODE and 25 spots for

TDSB teachers which Christine will register (she will subsidize the cost). The space and caterer have been confirmed; we will soon circulate a flyer and ask that Reps please send it out to members.

Details: Thursday, February 4th, 2010
5:30-8:00pm
OISE/UT
Evening workshop and light supper.

Price: \$20 (not yet confirmed)

Grant Applications for Conference

- Pat McCarthy and I are looking into the possibility of applying for grants to cover artist fees at the 2010 conference. Pat is looking into making an appointment with the grants administrator for us. I will update the Board after our meeting.

OTF Camp

- Jane Dewar from OSEA, Jane Wamsley from OMEA and I will be submitting an application for a second OTF Camp at Bark Lake, possibly in August 2010. Amanda and Brooke have expressed interest in offering a Drama/Dance one as well. The application deadline is February 15th, 2010.