

# CODE Management Board Meeting

Saturday, Mar 6, 2010

9:00 am

Hyatt Regency, Toronto

Co-chaired by Wendie Gibbons, President, and Kim Snider, Vice President

Present: Eamonn Nolan, Jennifer Mavity, Andrea Santangelo, Julie Wilson, Ceris Thomas, Gisele Paquette, April Robertson, Deanna Thompson, Wendie Gibbons, Kim Snider, Andre Graveljin, Amanda Williams-Yeagers, Brooke Charlebois, Emily Caruso Parnell, Stephen Wei, John Thomas

Regrets: Debra Reynolds, Steve Russell, Sarah Papoff



## 1. Routine Business

1.1. Call to order – adoption of minutes of the last meeting

**Call to order by Wendie Gibbons at 9:17a.m.**

**I, John Thomas, move to adopt the minutes from the November meeting. Seconded by Eamonn Nolan. Motion carried.**

1.2. Business arising from minutes-None

1.3. Adoption of agenda.

**I, Julie Wilson move to adopt the agenda. Seconded by Andre Graveljin. Motion carried.**

## 2. Reports/Updates

2.1. Conference 2010

John Thomas gave us an update on the conference and the board discussed various topics. A draft outline of the event was shared.

2.2 Vice President Updates (report included)

- It is suggested to regional reps that when making contact with ARTSECO stress that CODE will provide free workshops if their boards will cover our supply teachers!

2.3 Treasurer Update

- Dre received the conference 2009 money from Ceris
- Pulse :
- Pulse update shared

- Dre: suggestion that we brand our PD such as “an evening with Jonathan Neelands, part of the CODE workshop series. “

**I, Andre Graveljin, move that all conference or PD opportunities include in their promotional materials by line that makes CODE involvement clear. Byline is TBD at the June meeting. Seconded by Gisele. Motion carried.**

#### 2.4 President's Update

Thanks to the executive for their hard work as they have additional duties (i.e. attend meetings outside of CODE, set up retreats, work on MOE project, etc.)

- PL funding update
  - OTF has sorted out the 1 million for PD opportunities
  - There was some delay while affiliates debated over how the money was to be spent. All money is to be used to support the revised Arts curriculum.
  - \$400,000 is to support secondary teachers in workshops, conference, PD and AQ
  - \$300,000 to support elementary conference, PD etc. \$100,000 of that must go to AOs
  - \$300,000 is to be used for elementary schools in the north to support the arts. Program to be developed by ETFO and OECTA. They are developing a program based on the play *Spirit Horse*. Northern teachers will be brought to T.O to be trained and then the play would tour the north and workshops would be given in all 4 arts based on the play.
  - We recommended that each teacher can access \$250.00 while funds are available and then they can use that money in whatever way they want (conference fee, travel, supply etc) this has not be approved, we are waiting to hear the final word.
  - Delegates would have to apply, attend the conference, get their receipt and then get reimbursed.
- Writing project/Ministry funding
  - Christine Jackson is heading up the Critical Literacy project for grades 1-8
  - Course Profiles for 9 and 10 are being revamped and headed up by Debbie Nyman
  - If there is money we will add grades 11 and 12

#### 2.5 Board Reports and updates

- Dance Ontario (April / Julie)

- Julie has contact info for Rosalyn and she will pass it on to April to follow up about partnering with Dance Ontario for workshops
- April made contact with all the dance Ontario artists to make additional contacts
- CODE display at events (Eamonn / Andrea)
  - Andrea went to York's "Power of Literacy through the Arts" conference.
  - Eamonn went to the OECTA conference for beginning teachers.
  - For conference venues, please consider accessibility issues (i.e wheelchair accessibility, guide dog friendly etc)
  - Suggested that we include something on our conference registration that asks people if they have special considerations e.g. if they need wheelchair access so that we can help make their stay more comfortable
- Theatre Ontario workshop (Gisele)
  - Shenkman Centre just opened in Ottawa (Orleans) that has rooms that can be rented to arts associations in the area. As well, for \$85 you can have your event advertised in Eastern Ontario. We can apply to have our conference advertised. Because Gisele has already paid for *Step in Motion* we can get this for free. She just needs a blurb for the conference that she can submit.

**Action Item: Kim will create a blurb about the conference and send it to Gisele, and Gisele will contact the Shenkman Centre**

- Proposed site for Theatre Ontario workshop is the Shenkman Centre in October 2010
- Gisele will investigate discounts for the Shenkman Centre for members
- Can we create a CODE sponsorship package? This is deferred to the June meeting
- Website, email, domain name update (Steve W)
  - We are just figuring out how we will bring all the lessons from our previous CODE writing projects into the database on the site
  - The partnership information is now up on the site

- We are looking at having a board only section where we can have the minutes etc. Steve has suggested we use Google docs for this b/c it's free

➤ Regional reps and communication to members

Amanda-see report

Emily:

2.4 Had a conference call with phys ed (PHECanada) association about dance. Their conference this year is in Toronto the week after our conference so there was some discussion about out of province presenters coming for the week and presenting at both conferences.

- Emily will let us know when the call for presenters goes out and maybe we can give a workshop about teaching dance as an art.
- Emily has sent out a preliminary e-mail to her region about a subcommittee

Jenn:

2.5 Has worked with John to develop the call for presenters for the CODE conference

2.6 She has e-mailed ARTSECO

Andrea:

2.7 Made contact with City Playhouse

2.8 Has two members to start a subcommittee in her region

2.9 Has set up a regional blog and the response has been very good

**Action Item: Regional reps are encouraged to ask members in their regions for ideas for partnerships in order to reach the entire province.**

Julie:

- Her school had a wellness workshop yesterday and she presented something on dance and she promoted CODE and Arts at the Heart.
- CODE will be represented at the Halton International Dance Day

Deanna:

- Sent out Neelands workshop info
- Has had a member e-mail asking about more Neelands workshops
- Will e-mail back and promote the conference
- Has contacted someone at Windsor University who is interested in being involved with CODE

- Deanna is looking into having a Windsor University students present a critical literacy workshop at the conference.

### **3 Other business?**

Do we want to offer multi-year membership and decide what the discount will be. Andre has to look into how this will look for reporting the budget.

- Andre would like to allocate an honourarium for regional reps to cover expenses so they can visit AQ courses, summer institutes etc to promote the conference and CODE. If reps in the north can't do the face to face then maybe they can courier materials to their regions.

**Action Item: All regional reps are to actively pursue attending workshops or AQs to promote CODE and then once they are confirmed let Andre know and he will let you know how to access some funds.**

**Action Item: Kim will ask Evelyn what courses are being offered and where, through York and forward the list.**

**Action Item: Wendie to send Amanda- Deb McLaughlin's e-mail so she can find out about Brock's AQs**

- We need more promotional materials.

Wendie: Thank you to everyone because this board is busy and active outside the board as well as their regular CODE duties (CODE camp, workshops, conferences, attending meetings, the writing projects etc)

Meeting Adjourned 12:02pm.