



Board Management Meeting

Rosedale Heights School of the Arts, Toronto

Saturday, September 17th, 2011, 12:30-4:00pm

Co-chaired by Kim Snider, President, and Brooke Charlebois, Vice President

Present: Laura Bonfigli, Amanda Williams-Yeagers, Stephen Wei, Sarah Papoff, Ashley Winchell, Giselle Paquette, Andrea Santangelo, Jen Mavity, Mark Latter, Bev Bonk, Pat McCarthy

Regrets: Deanna Thompson, Julie Wilson, Deborah Reynolds, Emily Caruso-Parnell

(12:30-12:45) Routine Business

Meeting called to order at 12:41 pm

1.1 Call to order – adoption of minutes of the last meeting

I, Sarah Papoff, move to adopt the minutes from the June meeting. Seconded by Laura Bonfigli. Motion carried.

1.2 Business arising from minutes

1.2 Adoption of agenda

I, Andrea Santangelo, move to adopt today's agenda. Seconded by Ashley Winchell. Motion carried.

(12:45-2:15) Reports

2.1 Action Items from June Meeting

Discussion Items:

- Kim has completed her action items from the June meeting
- Conference Chairs have ensured the conference website is running
- Kim discussed bylaws with Wendie
- Kim discussed bulk memberships with ARTSECO members, they identified that they did not have the funds. They are looking for board memberships; bulk memberships and board memberships will not happen.

2.2 Management Board Reports

- Stephen: most of the resources are currently posted, as well as all of the financial literacy resources
- Andrea has questions about sending emails; her most recent email did not get sent out
- Sarah feels we will reach 600 members by the conference

Action Item: Reps and people who have contact with AOs and preservice should promote CODE memberships, so that they register early this school year

Discussion items:

- Regional activity: Giselle to present at Summit for the Arts, NORAC Sudbury (Kim and Brooke), Brock University student conference (Ron to take swag to Jane Wamsley)

2.3 Conference 2011 Report

Discussion Arising from Conference Report

Action Item: Kim will send out one page conference flyer to board

Action Item: Stephen will post one page conference flyer to blog

Action Item: Regional reps to e-mail members, including a link to the page that has the board pictures on it. So members know who to look for at the Saturday breakfast.

2.4 Executive Reports

-see reports

Discussion Items:

-Kim took the board through the updated website, as well as the facebook page

-Giselle has added the CODE facebook page to the Step into Motion facebook page

-Andrea will look at her list of Peterborough dance teachers to see if there is someone local to Peterborough to present a workshop there

-Sarah recommends that we add to our website information about the success of OTF camps and recommendations to contact local MPP during election time re: funding

Discussion Arising from the President's Report:

Action Item: Stephen will add the Wikipedia information (history of CODE) to a tab on our website under the "About CODE" tab, under the link "History."

(2:15-3:00) **Discussion Items**

3.1 Brock Archives

I, Brooke Charlebois, move to cover the cost of the materials for the archives at Brock to a maximum of \$500. Seconded by Mark Latter. Motion carried.

3.2 Advertising for Faculties of Education

Discussion arising from the issue of promoting various faculties of education.

3.3 Proposal for IATA 2016

Kim will ask Ron to come to the November meeting to discuss this with the board.

(3:00-4:00) **Work Items**

Regional Reps: Conference Publicity and Breakfast, Regional Events

Conference Chairs and Treasurer: Budget Update

VP and Liaisons: Partnerships, Pulse and Dance Subcommittee

Secretary: Organize Nomination Forms

Website and Membership: Check-in/Problem-Solving

Other Business

I, Kim Snider, move to change the date of the November meeting to Saturday, November the 19th, at Rosedale Heights. Seconded By Laura Bonfigli. Motion carried.

Meeting Adjourned at 4:03 pm.

