



Board Management Meeting Minutes

Rosedale Heights School of the Arts, Toronto

Saturday, January 14th, 2012, 12:30-4:00pm

Co-chaired by Kim Snider, President, and Brooke Charlebois, Vice President

Present: Laura Bonfigli, Tara Breeze, Helen Gobby, Jennifer Goodine, Mark Latter, Clyre Lyndley, Jeff Marontate, Jen Mavity, Sarah Papoff, Marc Richard, Andrea Santangelo, Stephen Wei, Ashley Winchell

Regrets: Emily Caruso-Parnell, Giselle Paquette

Meeting called to order at 12:37 pm.

(12:30-12:45) Routine Business

1.1 Call to order – adoption of minutes of the last meeting

I, Jennifer Goodine, move to adopt the November minutes. Seconded by Marc Richard. Motion carried.

1.2 Business arising from minutes

1.3 Adoption of agenda

I, Clyre Lyndley, move to adopt the January 14th, 2012 agenda. Seconded by Mark Latter. Motion carried.

Reports

2.1 Action Items from November Meeting

-Retreat at Nottawasaga is now booked.

-Kim has talked to Ron, there will be an information meeting at Stratford in January. Kim will have more information at the next meeting.

-Kim suggests that during the breakout we come up with a system for reps to email their members.

2.2 Management Board Reports

Sarah (Membership):

-January 31st: Drama and the English Language Learner, 4:30-6:00 at OISE. \$15 for members and \$25 for non-members.

Action Item: Regional Reps will email members to notify them about the Drama and the English Language Learner workshop.

Action Item: Kim will send an email to all reps detailing information to provide to consultants regarding regional workshops.

Jen Goodine:

- Conference title: *Think Global: Drama and Dance*
 - will integrate social justice, financial literacy
- have approached Patrice Baldwin to be keynote speaker

Discussion about conference.

Action Item: Jen Goodine will send out conference information, logo, tagline, etc., to board members when it is ready. She will also send out an email to the board to indicate when the call for presenters is active on the website.

- Marc R. suggests we include the dAci presentation in Taiwan at the conference regarding dance around the world.

2.3 Executive Reports

Discussion Arising from Executive reports:

Action Item: Andrea will get the conference logo to Brooke when it is ready so that bookmarks can be made.

Action Item: Brooke will find out what format the logo must be in for the bookmarks and let Andrea know.

- OTF workshops will not run this summer (as of current information), but ETFO summer academy will be running if anyone is interested in applying to present.

Pulse update:

- 350 delegates
- an emphasis on urban dance forms
- symposium- emphasis on transitions
- programming for elementary dance teachers from feeder schools

Action Item: Marc R. and/or Tara will blog on the CODE website just before the registration for Pulse is active.

Laura (Treasurer):

- received an email about the War Horse education project (January 30, 31st, Feb 1, 2, 3)
- multi-board initiative

Action Item: Laura will send this information to Ashley to blog about on the website.

Discussion Items

3.1 CODE T-shirt Designs

- discussion surrounding different wordle designs for t-shirts

3.2 March Visioning Retreat Planning

-March 2-4, 2012 at Nottawasaga

Action Item: Kim will send out details about the March retreat to the board in an email.

-Kim spoke to Wendie and Andre regarding topics and planning for the retreat

Action Item: Board members will let Kim know about roommate preferences and if people are bringing someone to the retreat by January 28th, 2012.

-If anyone has additional ideas for the retreat, they can contact Kim via email and she will add it to the retreat agenda

-Marc R. suggests that we include a discussion on dance and what CODE as an organization promotes in terms of dance

Work Groups

Regional Reps and Conference Chair: Publicity Plan for Conference, Regional Partnerships and Trade Fair

VP, Website, Liaisons, Publications: Protocol for Partnership Blogging

Treasurer and Membership: Paypal Follow-up

Report back from Work Groups

Laura/Sarah:

-discussed priorities for retreat, rewording of focus

Reps:

-deadline: 15th of each month for the publication of emails (preferably on Tuesdays)

-leads for trade fair and sponsorships

-Drama and the ELL learner workshop- reps just sent an email, can they send another?

Action Item: Jen will send out her ARTSECO letter to the reps as a sample template.

Action Item: Regional Reps will contact consultants by January 31st.

Liaisons/VP:

-looking at making 3 separate groups:

-partnerships (i.e. Brock)

-one time donation

-discounts (not partnerships)

-having some kind of form/tab on website: if you want to provide a discount “click here”- provide a standard form for this?

-reps will respond to inquiries but cc the appropriate liaison until this is set up on the website.

Conference (Jen):

-sent call for workshops to Ron and Kim

Action Item: Board members will think about possible conference workshop presenters and forward the names.

Other Business

Meeting Adjourned at 3:26 pm.