



Board Meeting

Saturday, January 18th, 2014

71 Edgewood Ave. Toronto ON

Co-Chaired by Brooke Charlebois, President and Sarah Papoff Vice
President

Present: Amanda Williams–Yeagers, Wendie Gibbons, Jen Mavity, Daniel
Lalonde, Giselle Paquette (skype), Sarah Hodgkinson (skype), Rochelle
Matthews, Cameron Ferguson, Julia Gutsik (skype), Shawn Rocheleau, Jeff
Newberry, Andrea Santangelo, Clyre Lyndley

Regrets: Stephen Wei, Emily Caruso–Parnell

Meeting called to order at 12:52 pm.

1. Routine Business (12:30–12:45)

Call to order–adoption of minutes of the last meeting

I, Sean Rocheleau, move to adopt the November meeting minutes.
Seconded by Sarah Papoff. Motion carried.

Business arising from minutes

Report on Action items

Adoption of agenda

I, Jeff Newberry, move to adopt the board meeting agenda. Seconded by
Andrea Santangelo. Motion carried.

2. Reports (12:45–1:15)

Board reports

See Reports.

Exec Reports

See reports.

3. Discussion Items (1:15–2:30)

-Logo

4. Working Groups (2:30–3:30)

5. Other: (3:30–4:00)

1. French resources

2. New social studies doc

3. CODE outreach (AQ courses, etc)

4. Upcoming dates

Feb. 22 Beginning Teacher conference trade fair: Clyre might be available for this.

Discussion about CODE conference 2014

Action Item: Brooke will put the issue of passing a motion for compensation (i.e. accommodations, etc.) for board workshop presenters on an upcoming agenda for discussion/motion

Meeting adjourned at 3:10 pm

CODE - Council of Ontario Drama and Dance Educators
Board Reports

Executive Reports

Board Position - President

Name: Brooke Charlebois

Summary of Activity:

Continued regular communication with board members and members at large.

Continued to communicate important information via the website.

Attended conference committee meeting on January 11th via Skype. Currently finalizing the details of the registrar's contract and updating the call for presenters.

I have finalized the contract for the 2015 conference in Mississauga at the Delta Meadowvale and am currently planning the details of our work day in March at that location.

Board Position - Past President

Name: Wendie Gibbons

Summary of Activity:

Nothing to report at this time.

Board Position - Vice President

Name: Sarah Papoff

Summary of Activity:

Communication via email with board members and members at large.

Continued to communicate with members via social networking about upcoming events such as the Pulse Conference in the Spring.

Promoted CODE at two TDSB meetings.

Hosted and organized Philip Taylor workshop.

Attended Conference committee meeting via Skype/Facetime on January 11, 2014.

Currently researching bus transportation for next year's conference and possible guest speakers. (more in conference report)

Board Position - Treasurer

Name: Jenn Mavity

Nothing to report at this time.

Summary of Activity:

Board Position - Secretary

Name: Amanda Williams-Yeagers

Summary of Activity:

Continued to monitor and respond to emails from the website

BOARD REPORTS

Board Position - Publications

Name: Daniel Lalonde

Continued to post workshops, upcoming shows, articles, etc. to the CODE Twitter page. Followers now include Famous People Players, Studio 180, Soulepper, YPT, Theatre Ontario, etc.

Continuing to build followers in the Ottawa area in prep for this year's conference.

Summary of Activity:

Board Position - Northeastern Rep

Name: Emily Caruso Parnell

Summary of Activity:

October 2013: Gave a presentation at Nipissing University's Professional week. Presented CODE resources and benefits of membership along with a few drama and dance activities to teacher candidates. Distributed posters and remaining pens.

December 2013: Presented a one-day dance methods workshop to teachers new to teaching dance in the Rainbow District School Board. Distributed posters and remaining pens.

January 2014: Advocated for Dance to remain a focal area within PHE-Canada as the organization restructures its Program Advisory Committees (PACs). Spoke with both the Executive Director/CEO, Chris Jones, as well as the Board President, Jacki Nylen. Consulted extensively with members of the Dance PAC.

January 2014: Presented a one-day dance methods workshop to more experienced generalist/music teachers who are teaching

dance in the Rainbow District School Board. Distributed posters and remaining pens.

Board Position - Western Representative

Name: Sarah Hodgkinson

Summary of Activity:

- provided dance workshop at my school from 4:00 to 5:30pm on Thursday, December 5th, 2013, based on "ActionPak Dance Resource" (<http://actionpakdanceresource.com/>). Debra, Allison and Susan, creators of the program, presented the workshop for free. The workshop was attended by 18 local teachers (Woodstock and area).
- booked a workshop for Friday, April 11th, in London at the ETFO office (Improv in the Classroom). During my presentation CODE materials will be distributed and a brief demonstration of the website.
- organizing Drama Festival for TVDSB on Monday, May 12 from 9-3:30pm for grade 7 and 8 students across the Valley. Co-presenting with Joe Sheik (principal - University Heights P.S.).

Board Position - Drama Liason

Name: Liz Burnip

Summary of Activity:

- Continued to promote CODE through Sears Ontario Drama Festival and the TDSB
- Setting up a date with Brock University to speak with drama and dance educators and artists to promote CODE, becoming a member and attending the fall conference.

Kathy Lundy and I have nailed down details of the course being offered by Jonothan Neelands this summer at York University.

The cost will be \$550.00. CODE members would get a discount of \$50.00 so the cost would be \$500.00. 15 spots

will be reserved. The deadline for registration will May 1, 2013. Non-degree participants in the course will earn a professional development certificate at the end of the program and assignments will vary from those who are earning a graduate degree. The course will NOT retroactively count towards a graduate credit at a later time. Here is the TENTATIVE SCHEDULE for Jonothan:

July 5 9-4

July 6 _OFF

July 7 9-4

July 8 9-4

July 9 9-4

July 10 9-4

July 11 9-4

(There will be a one hour lunch break on each day)

6 (6 hour days)= 36 hours total

Usually there is a colloquium somewhere during the week as well. Non-degree participants will be able to attend this as well.

We are trying to find out if there is a possibility for teachers to be involved in the Peggy Albers Course EDUC 5921 The Creative Process in Theory and Practice (July 7 to July 14). We are not sure if this is at all possible but we will find out.

Board Position - Conference Chair

Name: Gisele Paquette

Summary of Activity:

-Meeting with the conference committee at the Delta January 11- Present - Michael Wilson-Julia Gutsik-Anita Mitra- Sandra McNeill- Brooke Charlebois and Sarah Papoff (Via Skype)

Highlights of the meeting:

- Michael Wilson present - **Ottawa U connection and students**
- **Michael will lead an education panel at the conference**
(attached notes)

- **Julia is organizing an art adventure for Friday would start at one, location walking distance from the hotel- confirmed participation of Propeller Dance- Hannah Beach - approach Luca (lazy legs- on Ellen show) very interested just need to confirm details- Circus contacts**

- **Logo of the conference being design by Adrian Black..sample attached**

- **Marketing coordinator/secretary Anita Mitra- sample of "save the date" flyer and poster (attached)**

- **Robert Poirier** - contacted several companies in the area that are interested in participating and never heard of CODE before- will be helping with the translation of documents- including the draft letters for presenters. **MASC contact – booth and workshops**

Petra Sealey – drama programs French Ontario- Educators Theatre company- VOK Theatre

French language clearing house – educational resources – set up a kiosk

School in Orleans – like Canterbury – trying to contact

Sara reported on transportation Individual bookings needed for train – super expensive

Bus – more reasonable - **\$3750** – same driver and bus

\$80.00 per passage round trip

Option: cost of bus or plane and then have members choose-

Will contact Guest speaker out west Lyn Fels-

Ron Dodson will be responsible of registration

Gisele

Trudeau – still waiting did confirm an interest this week– He would talk at the Gala dinner on the Saturday night

Could we make that a public event: for Trudeau – proceeds to CODE

Attendance at conference 125- 230 last year –sell extra 100 tickets

Ballroom capacity: find that out how the space holds without tables

Magie Gillis - Can't confirm yet- showed interest as a guest speaker

Talked about the ideal being scenario - Justin Trudeau -Keynote as well as have one for drama and one for dance.

- Working on the Draft letter now for the call of presenters

Gala Evening theme: Carnival- Masquerade- Julia DJ entertainment and deco me.

Timetable discussed various options.

Trade Fair and Sponsors:

Sandra McNeill and Jennifer Goodine: starting to contact and established links with old vendors and new ones.

Friday wine and cheese options at the mezannine.

Board Position - Membership

Name: Andrea Santangelo

Summary of Activity:

- responded to membership questions
- activated pre-service memberships
- continued to promote CODE at various school board events
- volunteered to help with program for 2014 CODE conference

Board Position - Communications

Name: Stephen Wei

Summary of Activity:

- Created e-mail accounts for all new board members.
- Gave authoring permissions to all new board members.
- Continued supervising the development of the website redesign.

Board Position - Dance Liaison

Name: Clyre Lyndley

Summary of Activity:

- Completed 2013 conference budget and accounting.
- Prepared spreadsheet for 2014 conference.
- Connected with Board members from Dalcroze Society of Canada, and discussed possibilities for partnerships.
- Promoted CODE (providing swag and conference “save the date” cards) at various ETT and ETFO Arts Professional Learning opportunities

Board Position - Eastern Representative

Name: Julia Gutsik

Summary of Activity:

- Have been in contact with various theatre/dance venues in Ottawa regarding the “Arts Adventure” day for the 2014 conference
- Continuing to confirm the NAC as a potential sponsor for 2014 conference “arts adventure” day
- Confirmed Propeller Dance (integrated dance company) to lead a workshop as well as a performance for the 2014 conference
- Met with Luca “Lazy Legs” Patuelli regarding keynote speaking for the 2014 conference (he is very much interested, charges minimum \$1000, but it willing to do a tax credit exchange is we cannot fulfill his minimum rate)
- Met with the conference committee on Jan.11th to continue planning for the 2014 conference

- Currently organizing a workshop for schools teachers with the Kaedja's on Feb.20th in Kemptville (finalizing details, starting to promote)
- Delivering a dance education workshop for pre-service teachers in February at Ottawa University (will promote CODE membership opportunities/2014 conference)
- On March 3rd, I will be at the *Arts Incentive day* for the Ottawa Catholic Board where I will be promoting dance education in schools as well as information on CODE for teachers/principals.

Board Position - Northwestern Rep

Name: Jeff Newberry

Summary of Activity:

-Mailing to Northwestern Members promoting PULSE 2014 and 2014 CODE conference in Ottawa

-Promoting membership, CODE conference and PULSE conference to TDSB drama, dance, and music colleagues

-Attending InnovateARTS: Shifting Practices in Arts Instruction and Assessment for Secondary Dance, Drama, Media Arts, and Visual Arts on Friday January 24th. Discussion is around planning, assessment, pedagogical tools, and resource sharing. Will promote CODE membership and wealth of resources, lessons, and assessment tools available to members.