



## **Board Meeting**

Saturday, March 23rd, 2014

Co-Chaired by Brooke Charlebois, President and Sarah Papoff Vice President

Present: Amanda Williams-Yeagers, Wendie Gibbons, Jen Mavity, Daniel Lalonde, Giselle Paquette, Sarah Hodgkinson, Rochelle Matthews, Cameron Ferguson, Julia Gutsik, Shawn Rocheleau, Jeff Newberry, Emily Caruso-Parnell, Stephen Wei, Clyre Lyndley

Regrets: Andrea Santangelo, Emily Caruso-Parnell

### **1. Routine Business (9:00-9:15am)**

**Meeting called to order at 9:16 am.**

Call to order-adoption of minutes of the last meeting

I, Sarah Papoff, move to adopt the January meeting minutes. Seconded by Jeff Newberry. Motion carried.

Business arising from minutes

Report on Action items

Adoption of agenda

I, Jen Mavity, move to adopt the March meeting agenda. Seconded by Clyre Lyndley. Motion carried.

### **2. Reports (9:15-10am)**

Board reports

-see reports

Exec Reports

-see reports

### **3. Discussion Items (10-11am)**

Website

**Action Item: Stephen will add the feedback notes to Google Drive**

**I, Liz Burnip, move that we stay with the current designer and give him our feedback, and have him consult with Stephen about new logo designs to expedite our website launch. We empower Stephen to make the final decision regarding the designer in consultation with Brooke and Sarah. Seconded by Shawn Rocheleau.**

Discussion arising from motion.

**13 in favour, 1 opposed- motion carried.**

**I, Sarah Papoff move that we post the new resources as soon as possible. Seconded by Wendie Gibbons. Motion carried.**

Wendie gave the board a short history of CODE to set the context.

Working group summary:

See **googledrive** for the working group notes:

- Publications
- Advocacy
- Guest Artists
- French Resources
- Webcasts/video resources

**Action Item: Brooke will give publications a chance to meet at the June meeting.**

Meeting adjourned at 4:18pm.

CODE - Council of Ontario Drama and Dance Educators  
Board Reports

## Executive Reports

### **Board Position - President**

Name: Brooke Charlebois

Summary of Activity:

### **Board Position - Past President**

Name: Wendie Gibbons

Summary of Activity:

### **Board Position - Vice President**

Name: Sarah Papoff

Summary of Activity:

- continued to communicate with members and board members via email.
- continued to promote CODE on social media
- attended conference committee meeting via skype
- presented to students at York U on behalf of Brooke and promoted CODE
- planned and will be presenting to teachers of the arts at HCDSB March 27

-promoted CODE at school, family of schools and board level.

### **Board Position - Treasurer**

Name: Jenn Mavity

Summary of Activity:

- continued to update financial records and transfer/withdraw funds as needed
- communicated with board members and accountant as needed

### **Board Position - Secretary**

Name: Amanda Williams-Yeagers

Summary of Activity:

- Continued to monitor and respond to emails from the website
- Presented HDSB workshop for Dance collaborative inquiry (3 part series), shared CODE resources

## **BOARD REPORTS**

### **Board Position - Central-West Rep**

Name: Shawn Rocheleau

Summary of Activity:

- Starting to make contacts with Arts / Drama & Dance consultants in the Boards in the region
- Starting to make contact with the Drama & Dance organizations in the Region
- Starting to make contact with Post-secondary institutions in the Region who offer either Drama or Dance programs or with Faculties of Education
- Made contact with Suzanne Merriam at Shaw about doing workshops and hosting events for CODE

### **Board Position - Toronto Rep**

Name: Rochelle Matthews

Summary of Activity:

- On Tuesday, February 5<sup>th</sup>, I presented a drama workshop for primary teachers in the Toronto Catholic District School Board (TCDSB). It was hosted by the Arts Resource

Teacher (and CODE member) Maria Tavares at the School-Based Student Support Services, Mount Carmel Site. The focus of the workshop was to show how the roots of empathy can begin with drama. I used one read-aloud ("Lily and the Paper Man" by Rebecca Upjohn)

- On Thursday, February 20<sup>th</sup> I presented another drama workshop for Gr.6-8 teachers in the TCDSB. This workshop is designed to guide both rotary and classroom teachers in:  
a.finding source material (Fiction, Non-Fiction and Media Sources) for Drama lessons  
b.determining entry points for source material
- Both workshops were very well received. A handful of teachers showed a strong interest in joining CODE and attending the Conference in Ottawa.
- I was approached by two teachers to see if I would be willing to present the Intermediate drama workshop at their schools. I'll follow up with them to see about possible dates.
- Beginning to make contact with local dance and drama organizations in the GTA

## **Board Position - Eastern Representative**

Name: Julia Gutsik

### **Summary of Activity:**

- Taught pre-service teachers a 2 hour workshops on Feb.4th, promoted CODE and its' benefits/upcoming conference
- Connecting with the NAC, Ottawa tourism for Arts Adventure day
- Connected with Orbital Talent regarding Carvival (CODE 2014), unfortunately they are not interested in doing a barter trade because they do limited work in schools so it's not beneficial for them.
- Selecting a date for teacher workshop in May with Robert and Gisele to promote CODE 2014 . (Tentative date May 3<sup>rd</sup>, waiting to get Ottawa u booked etc. )
- Organizing welcome Arts package for CODE 2014

## **Board Position - Conference Chair**

Name: Gisele Paquette

### **Summary of Activity:**

- Gave a Dance workshop at Ottawa U for pre-service ed students
- Organized and lead a meeting for the upcoming conference
- Contacted guest speakers for conference

- Established contacts with several boards in PQ- English and French
- Contacted Arts organizations in Ottawa/distributed flyers
- Created links for the trade fair
- Finalized logo for the conference (banners/flyers)-Facilitated translation in French
- Contacted a Drama Company for Friday Night- conference
- Met with Hannah Beach - regarding the conference
- Discussed with Michael Wilson - Education Panel for conference
- Sent minutes meeting to executive (available upon request)

## **Board Position - Publications**

**Name: Daniel Lalonde**

Summary of Activity:

Continued to post workshops, upcoming shows, articles, etc. to the CODE Twitter page. Continuing to build followers in the Ottawa area in prep for this year's conference.

## **Board Position - Communications**

**Name: Stephen Wei**

Summary of Activity:

- Supervising the redesign of the website. Will be showing the board the progress on the redesign based upon the style tile agreed upon by the board last year.

## **Board Position - Western Regional Representative**

**Name: Sarah Hodgkinson**

Summary of Activity:

- offering Summer Learning workshop for Thames Valley D.S.B. (August 2014) where CODE will be promoted.  
- offering Improv for the Classroom for ETFO Thames Valley on April 11th, 2014 (CODE to be promoted).

- offering Drama Festival for Thames Valley grade 7/8 students and teachers on May 12, 2014 (CODE to be promoted).

**- Needed: CODE pamphlets/flyers/posters**

### **Board Position - Drama Liaison**

**Name: Liz Burnip**

Summary of Activity:

- Completed connecting with Kathy Lundy at York University for Jonothan Neelands course this summer. Information is available on the CODE Website and was advertised on Facebook. CODE members receive a \$50 discount.
- Continued to promote CODE through the Sears Drama Festival at the Secondary Level at the Toronto District and have secured a plug each night at the Regional Festival
- Connected with Mary Barnes Amoroso, the Executive Director of Éclat School of Performing Arts, which works out of Hart House in the summer. Great teachers are educating young people who want further secondary enrichment in this solid program and we are looking at having some kind of cross promotion of CODE and the school.
- Communication with Sande Farrauto at Shaw Festival for possible “workshop for Drama Teachers” in spring that they could facilitate/ advertise through CODE and promote their season and company through this type of partnership.

### **Board Position - North West Rep**

**Name: Jeff Newberry**

Summary of Activity:

- Continue to promote code through TDSB Music and Drama networks, meetings, and workshops
- CODE info session for teacher candidates at my school; what resources are available; how to use drama resources in english, history, science class etc.

### **Board Position - Membership**

**Name: Andrea Santangelo**

Summary of Activity:



**Board Position - Dance Liaison**

**Name: Clyre Lyndley**

Summary of Activity:

- attended OTF Retreat in February for Brooke Charlebois
- established partnerships with:
  - Dalcroze Society of Canada
  - Junior Division Association
  - Reading for the Love of It
- working on outlining terms of partnerships with the above organizations
- presented 4 workshops (Toronto, Waterloo, Kingston, London) on Drama and Dance;  
Advocated for CODE
- wrote proposal for future CODE advocacy avenues
- As 2014 Conference Treasurer
- attended February meeting to establish cost parameters
- closed 2013 conference budget